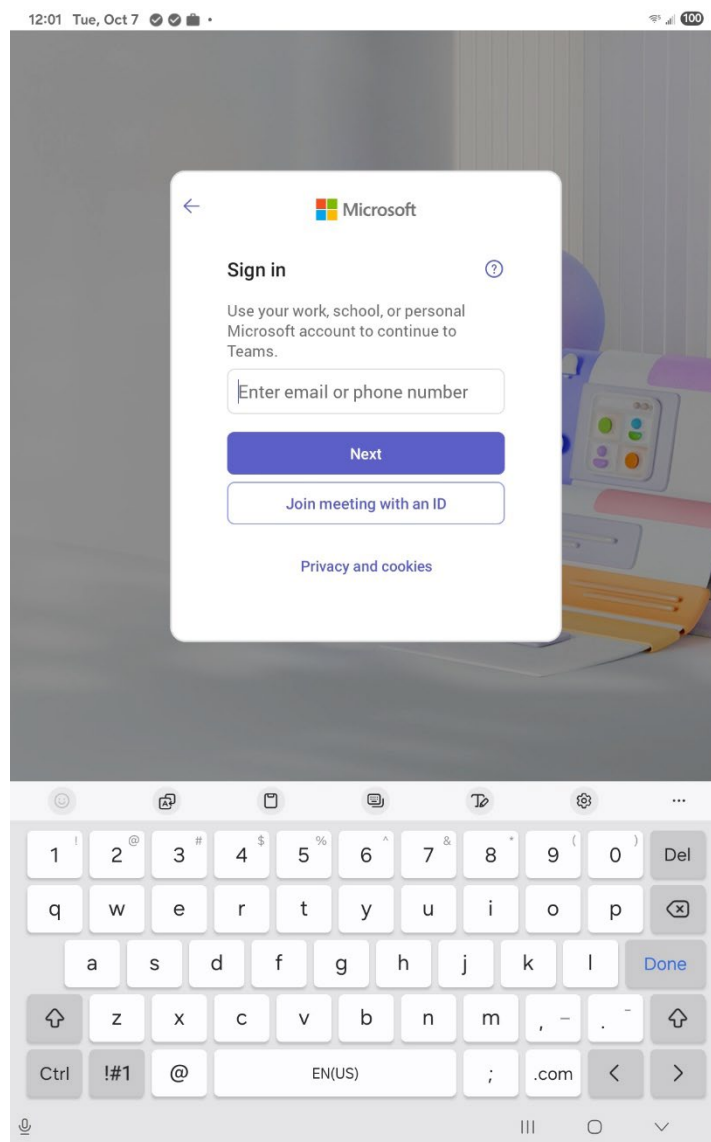


Mobile App Management on Caris Tablets

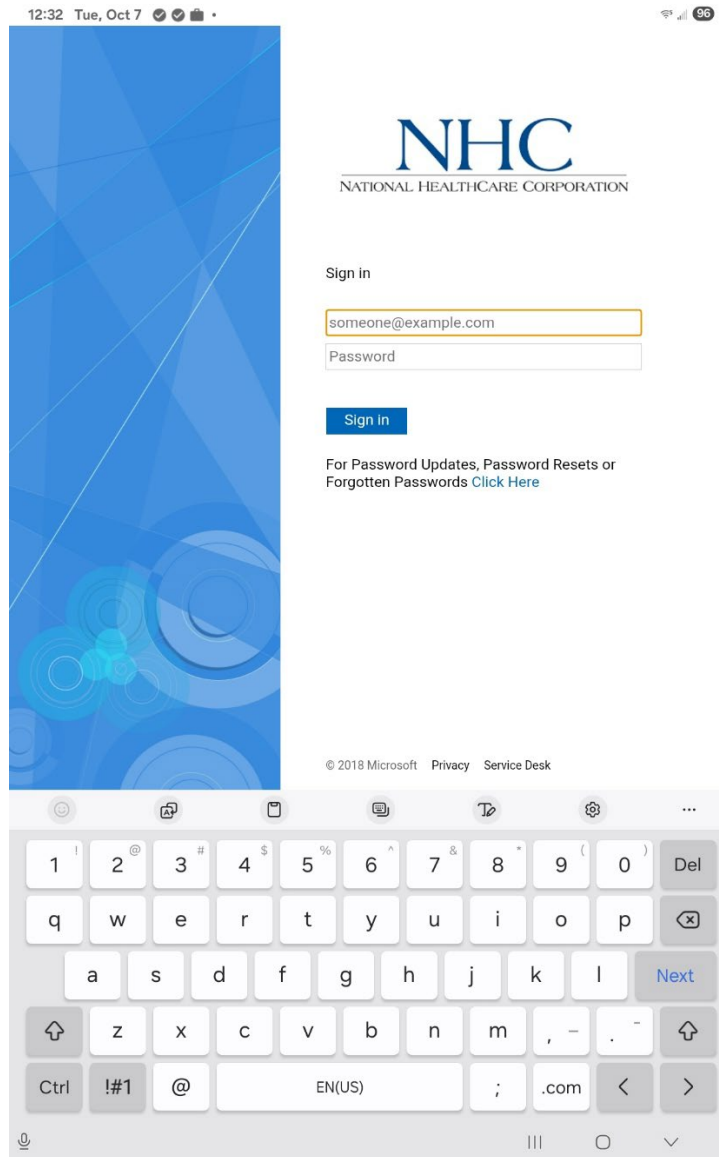
Caris Assigned Tablets will be required to set a PIN for their Microsoft 365 applications. The following instructions outline the necessary steps to set up the PIN. Users will be automatically prompted to create their PIN on the next login.

1. When logging into to teams and outlook the user will want to put their Caris email in the field, if prompted. If it is auto filled with the correct email, just hit next.

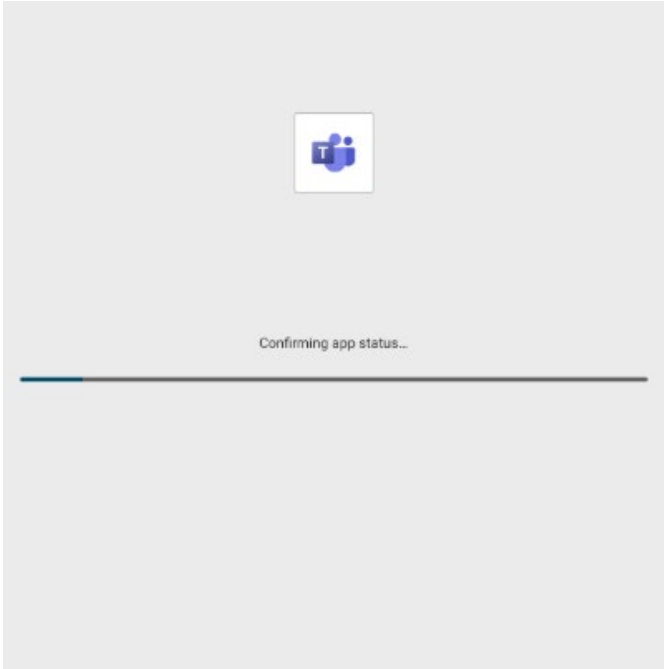


2. The app will then be directed to the familiar UKG login screen where the user will then login with their UKG information.

- a. Sign in with UKG information like normal



3. It will then check status of the app and once the status has been checked, select continue to create the PIN.



a.

Get Access

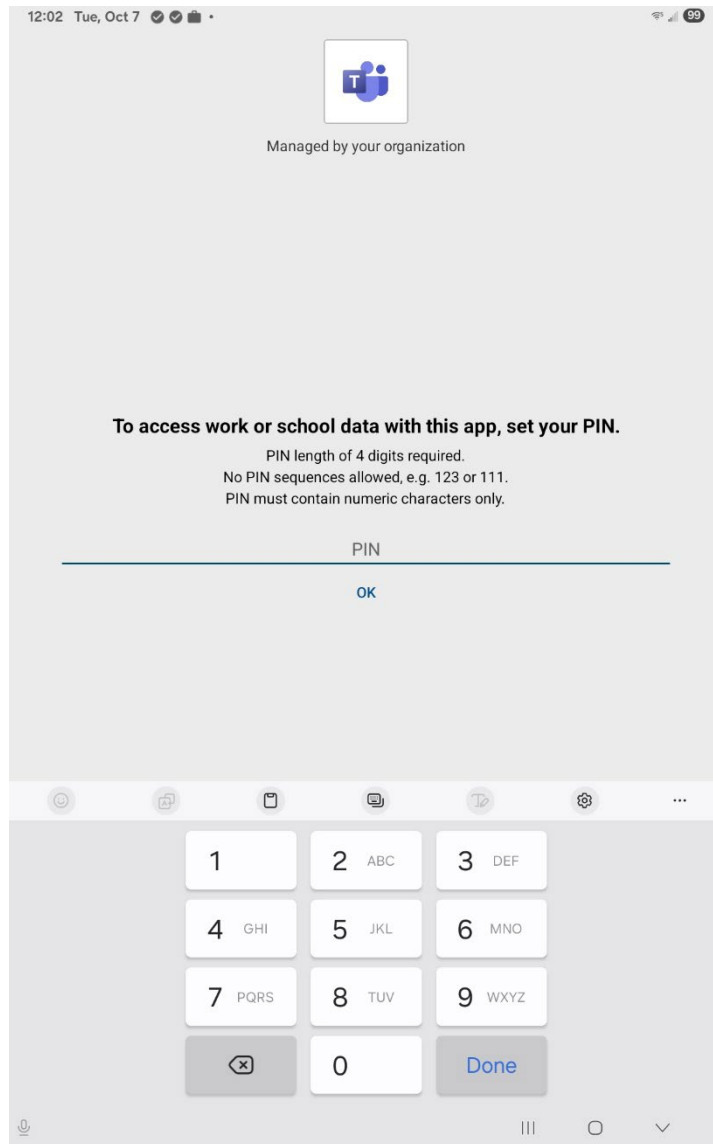
Your organization protects data in this app. You might need to set some things up to access your work or school data.
[Learn more about app protection.](#)

- ✓ Recently connected
- ✓ Device is supported
- ✓ Everything's up-to-date
- ✓ Device is healthy



b.

4. On this screen, please create a pin based on the listed instructions. (Minium length of four digits, no PIN sequences e.g. 123 or 111 and must be numeric characters only.)
Please note: This PIN is only for the apps and will not change the PIN on the device



a.

5. After the PIN has been created, the process has been completed and the apps will now launch with the new PIN.